Copyright Clearance Center

Rightslink for Scientific Communications Touch-Free Workflow

JULY 1, 2020

Overview of Author Touchfree Workflow

- Step 1: **Article is accepted for publication**
- Step 2: **The institution is notified**
- Step 3: **The article appears in the funding dashboard**
- Step 4: **Decision is sent to author:**
  - If approved the author is informed the article will be published (Open Access) and charged covered.
  - If denied (**Hybrid**), the author is informed their article will be published
  - If denied (**Pure OA**), the author is informed and given the option to pay the APC. [Pure OA articles are only in Rightslink if the library has opted to be set up for central payment].

Step 1: Article is accepted for publication

- An author has an article accepted for publication.
  - If metadata matches an existing agreement the author is **not** contacted.
  - Metadata is based on title data and agreement information sent to the Rightslink by the publisher and the corresponding author's Ringgold ID or email domain.
  - The agreement determines which journals are eligible (eg. Complete Journal Package).

Step 2: The institution is notified

DE GRUYTER

Your author has requested APC funding.

Dear Christopher Coia,

Your author has requested funding from **Stockholm University**

Request Details
Request Date: 04-Jun-2020
Publisher: Walter De Gruyter GmbH
DOI: 10.1515/hf-2019-026144
Publication: Holzforschung
Article Title: **Research on wood pulp (example title)**
Author(s): Chang-Jin Lee @usc.edu
ZHAO XUEFENG @usc.edu

Please click here to view details and respond.

Sincerely,
Walter De Gruyter GmbH

Step 3: The article appears in the funding dashboard

- Next, the article appears in your funding dashboard, just as with an article that was not touch-free.
- All De Gruyter licenses are CCBY
- You can choose to set your De Gruyter agreements to Automatic Approval, in which case you need to take no action. The article will automatically be approved and published Open Access.
- Otherwise, you can opt to approve or deny the article. The author will be informed of your choice.

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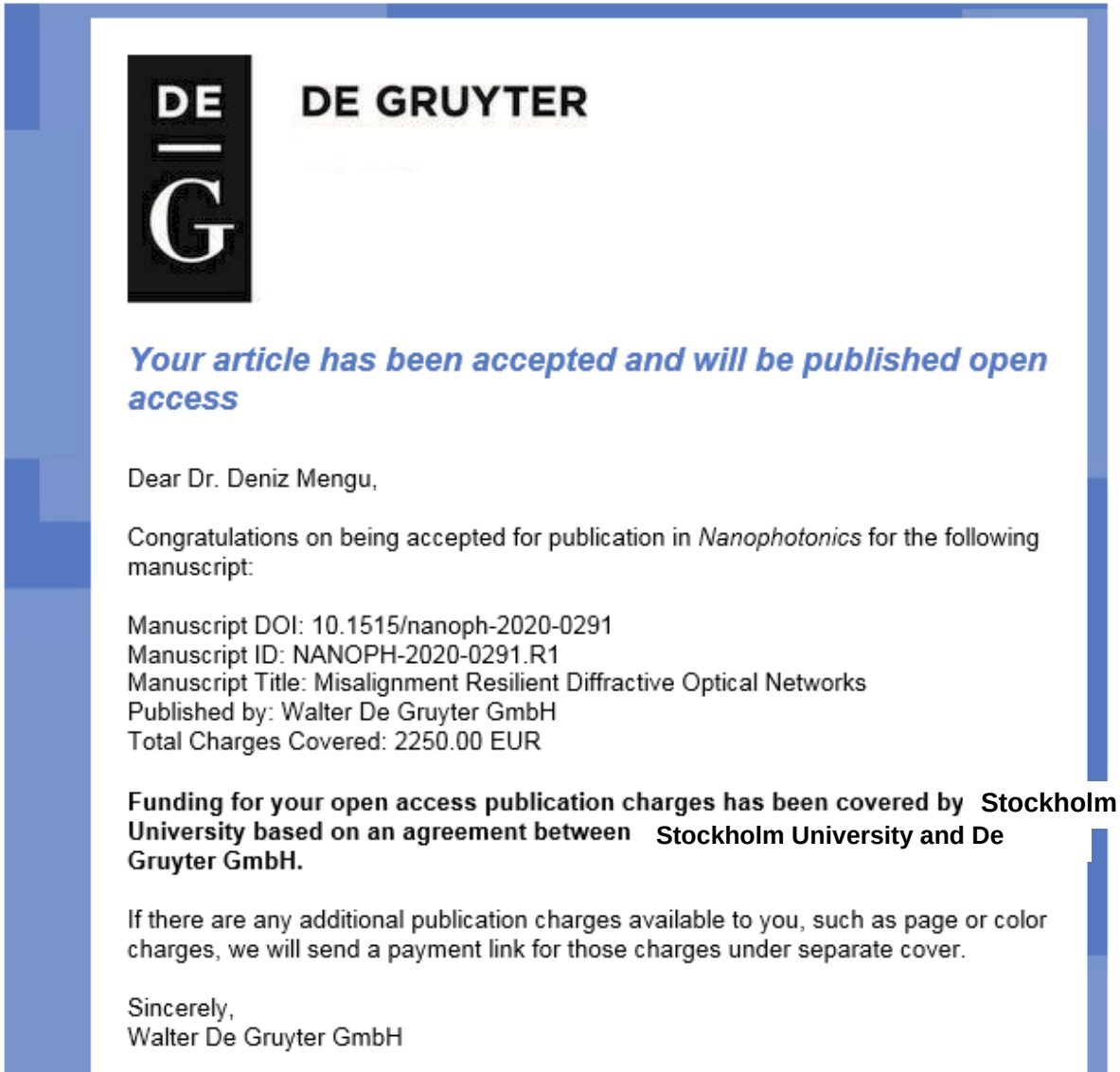
Step 4: The author is notified (approval)

If you approve the article, the author will receive an approval email



DE GRUYTER

Your article has been accepted and will be published open access

Dear Dr. Deniz Mengu,

Congratulations on being accepted for publication in *Nanophotonics* for the following manuscript:

Manuscript DOI: 10.1515/nanoph-2020-0291
Manuscript ID: NANOPH-2020-0291.R1
Manuscript Title: Misalignment Resilient Diffractive Optical Networks
Published by: Walter De Gruyter GmbH
Total Charges Covered: 2250.00 EUR

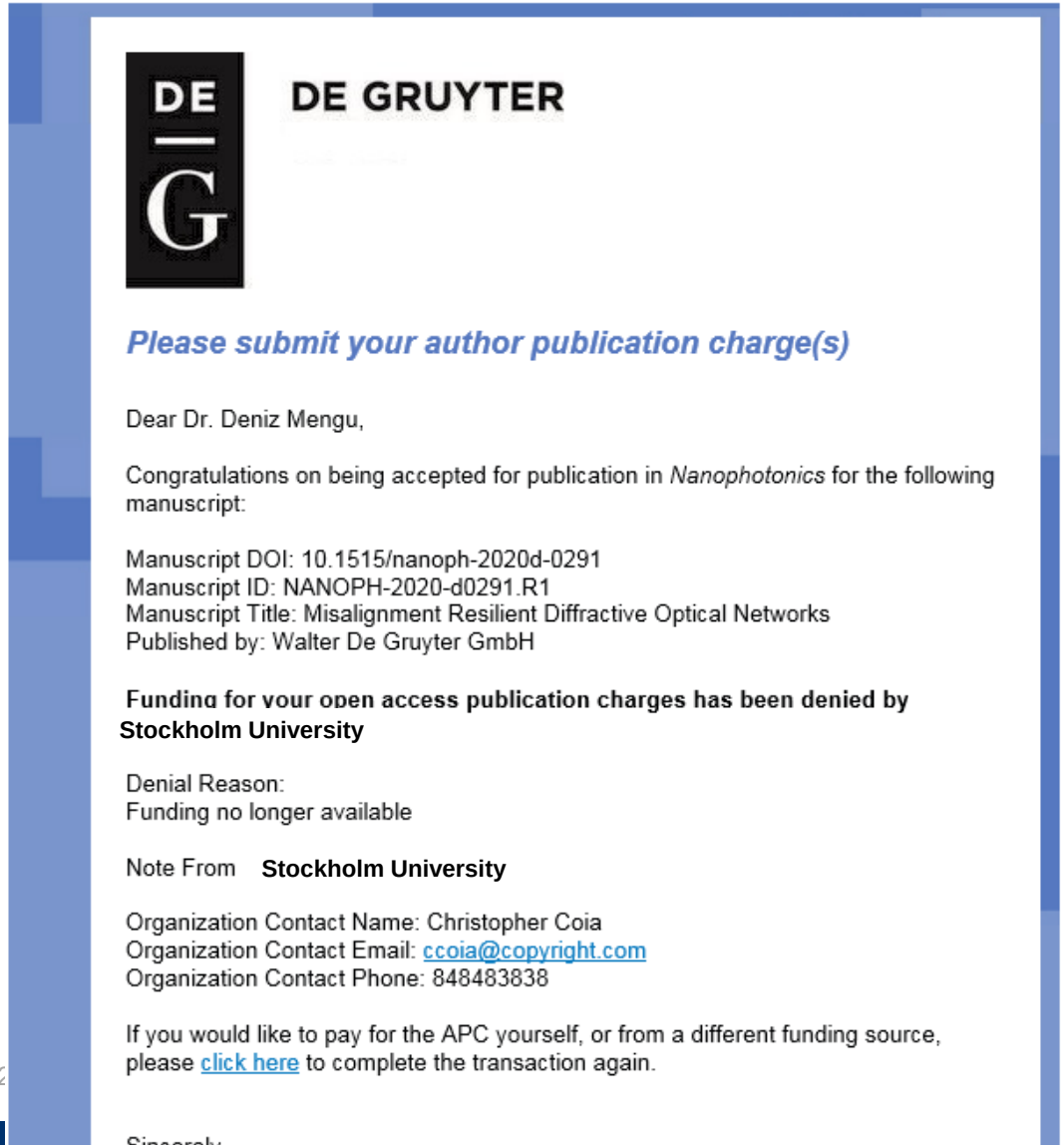
Funding for your open access publication charges has been covered by Stockholm University based on an agreement between Stockholm University and De Gruyter GmbH.

If there are any additional publication charges available to you, such as page or color charges, we will send a payment link for those charges under separate cover.

Sincerely,
Walter De Gruyter GmbH

Step 4: The author is notified (denial)

If you deny the article, the author will receive a denial email that includes your denial reason



DE GRUYTER

Please submit your author publication charge(s)

Dear Dr. Deniz Mengu,

Congratulations on being accepted for publication in *Nanophotonics* for the following manuscript:

Manuscript DOI: 10.1515/nanoph-2020d-0291
Manuscript ID: NANOPH-2020-d0291.R1
Manuscript Title: Misalignment Resilient Diffractive Optical Networks
Published by: Walter De Gruyter GmbH

Funding for your open access publication charges has been denied by Stockholm University

Denial Reason:
Funding no longer available

Note From **Stockholm University**

Organization Contact Name: Christopher Coia
Organization Contact Email: ccoia@copyright.com
Organization Contact Phone: 848483838

If you would like to pay for the APC yourself, or from a different funding source, please click here to complete the transaction again.

Sincerely:

Copyright Clearance Center